



RESIDENTIAL DEPUTY MANAGER- SHELTERED HOUSING

PINNER HOUSE – PINNER, MIDDLESEX, HA5 3AA CIRCA- £18,250 A YEAR PLUS FREE FLAT & BENEFITS

Pinner House provides sheltered accommodation for elderly residents in 31 self-contained flats situated in a conservation area in the heart of Pinner.

We are looking for a full-time Deputy Manager to help our tenants achieve independent living within a supportive environment. You will work closely with the Resident Manager ensuring the welfare of the tenants and managing contractors in the maintenance of the premises including the grade 2* listed main building.

We are looking for someone who has relevant experience of sheltered housing, good people skills, able to use office computer, working knowledge of health and safety procedures and with a commitment to provide an excellent service to our tenants.

This post involves working to a rota to include some weekend working with a mixture of on-duty and on-call hours. The successful applicant will be required to take up residence at Pinner House in the one bedroom flat provided.

For more details about Pinner House and to view the full job description and example rota please visit our website www.pinnerhouse.co.uk

To apply please complete and return to johnharvey@irisconsulting.co.uk the application form at www.pinnerhouse.co.uk/application-form

Closing date for applications: Monday 22nd October 2018.

Pinner House Society is a registered charitable housing association and an equal opportunities employer. An enhanced Disclosure and Barring Service and medical check will be necessary in the event of a successful application.